

Informational Bulletin

TO: LP Gas Dealer/Installer/Supplier

FROM: Floyd Van Cook
Executive Director

DATE: June 7, 2007

SUBJECT: Liquefied Petroleum Gas License

KRS 234.120 states that anyone who desires to engage in the LP gas business must obtain a license from the State Fire Marshal's Office. Please find enclosed an application for license to engage in the LP gas business for Kentucky. In this application you will notice five (5) license categories. Please read the categories carefully before selecting your specific license. *Please make note: If you are applying for an "A" "B" or "C" license, you must also obtain a permit to install the LP gas tanks before the LP Gas license can be issued. If you need more information on the installation permit please contact our office at 502-573-1702.*

Selecting the correct license. A few examples and guidelines are listed below:

- 1) If you **maintain** an LP Gas storage facility with 18,000-gallon minimum capacity within the Commonwealth of KY or within 50 miles of the Kentucky borders. You will need to apply for license "A".
- 2) If you **fill or deliver** D.O.T. portable containers/cylinders of 100 lbs. or less. You will need to apply for license "B".
- 3) If you **fill** D.O.T. portable containers/cylinders of 45 lbs. or less. You will need to apply for license "C".
- 4) If you will have a cylinder exchange units. You will need to apply for license "D".
- 5) **L.P. Gas Heating/Air Conditioning work** is covered under license "E".

The following information must be received before an LP Gas license can be issued:

- 1) Completed **application form**. (You must submit a completed **application for each location.**)
- 2) A **"Certificate of Insurance"** from an Authorized Insurance Carrier must be received before a license can be issued or renewed. **The Certificate Holder shall be listed as:** Department of Housing, Hazardous Materials Section, 101 Sea Hero Road Suite 100, Frankfort KY 40601-5405. **NOTE: Insurance Declarations or Binders are not accepted.**
- 3) Check or money order for the cost of the license fee made **payable to the "Kentucky State Treasurer"**.

If our office can be of any assistance, please feel free to call our office at (502) 573-1702. Please mail all the required information to:

**Office of Housing, Buildings & Construction
Hazardous Materials Section
101 Sea Hero Rd Ste 100
Frankfort KY 40601-5405**